



Executive Committee Meeting Minutes

UCF Foundation Board of Directors

April 26, 2022 | 10:00 a.m. – 11:30 a.m.

Virtual Meeting

Members Present:

Matt Assenmacher, Roslyn Burttram, Brian Butler, John Euliano, Michael Johnson, John Miklos, Dana Patton, Mark Plaumann, Eva Tukdarian

Members Absent:

Carrie Daanen

I. Call to Order and Quorum Confirmation

Vice Chair Brian Butler called the Executive Committee meeting to order at 10:01 a.m. Roll call was performed and a quorum was confirmed.

II. Conflict of Interest Disclosure

No conflicts of interest were disclosed by members of the Executive Committee.

III. Minutes from the February 2, 2022, Executive Committee Meeting

The minutes from the February 2nd, 2022, Executive Committee Meeting were unanimously approved as written.

IV. Reports

A. DISC-1: Alumni Engagement & Annual Giving

Alumni Chair Matt Assenmacher reported on the recent UCF Alumni engagement activities including the 2022 UCF Day of Giving, Trailblazing Knights event, and the first ever National Networking Knight.

B. DISC-2: UCF Advancement Report

Karen Cochran, Interim Vice President for UCF Advancement and Interim CEO of the UCF Foundation shared updates related to UCF Day of Giving, fundraising progress, and the UCF Challenge. Discussion occurred regarding fundraising progress toward goal for each unit.

C. DISC-3: University Update

Provost Johnson shared information on UCF's goal to become a leading metropolitan research institution and the resources needed to achieve this milestone.

V. New Business

A. AC-1: Tax Return for Year Ended June 30, 2021

Associate Vice President and Chief Financial Officer Glen Dawes '84, provided an overview of the UCF Foundation's IRS Forms 990, 990-T, and Florida Department of Revenue form F-1120 for the fiscal year ending June 30, 2021.

A motion to approve the UCF Foundation's IRS Forms 990, 990-T, and Florida Department of Revenue form F-1120 for the fiscal year ending June 30, 2021 was made by Director Mark Plaumann and seconded by Director Dana Patton. The motion passed unanimously.

VI. Closing Remarks and Announcements

No closing remarks or announcements were provided.

VII. Adjournment

Vice Chair Butler adjourned the meeting at 10:50 p.m.

Minutes approved by the Executive Committee on July 6, 2022.

Respectfully submitted by:



Dana Patton
Dana Patton, Secretary
UCF Foundation Board of Directors

Minutes prepared by: Kelly Young, *Coordinatord of Foundation Board Relations*