



UCF Foundation Board of Directors Meeting Minutes
Thursday, May 19, 2022 | 9:00 a.m. – 2:00 p.m.
UCF Downtown Campus - 500 W Livingston St, Orlando, FL 32801

Members Present:

Matt Assenmacher, Jessica Blume, Roslyn Burttram, Brian Butler, Rick Cardenas, Loretta Corey, Carrie Daanen, John Euliano, James Harhi, Stuart Heaton, Michael Johnson, Emeritus Director Phyllis Klock, Gideon Lewis, Diane Mahony, Chris Marlin, Cathy McCaw-Engelman, Marc McMurrin, Tom McNamara, Kevin Miller, Dianne Owen, Dana Patton, Mark Plaumann, Chris Tomasso, Joyce Virga, Kevin Wydra

Members Absent:

Sara Bernard, Clint Bullock, Mike Hinn, Chris Tomasso, Eva Tukdarian

I. Call to Order and Quorum Confirmation

Chair Carrie Daanen called the meeting to order at 9:04 a.m. and quorum was confirmed. Daanen noted that the meeting was open to the public and the public and press were invited to attend. Roll call was performed and a quorum was confirmed. Dean Ross Wolf welcomed all to UCF Downtown.

II. Conflict of Interest Disclosure

No conflicts of interest were disclosed by the members of the UCF Foundation Board of Directors.

III. Minutes from the March 31, 2022, Foundation Board Meeting

The minutes from the March 31, 2022 Foundation Board meeting were unanimously approved as written.

IV. Presidential Remarks

UCF President, Dr. Alexander Cartwright, Ph.D., welcomed the UCF Foundation Board to the UCF Downtown Campus and shared information on UCF's Strategic Plan. President Cartwright provided an update on the search for a Senior Vice President for Advancement and Partnerships. President Cartwright thanked Chair Daanen for serving on the search committee.

V. New Business

DISC-1: Recognition of Outgoing Directors

Chair Daanen acknowledged the following outgoing directors and thanked them for their service to the UCF Foundation Board: Director Sara Bernard, Director Loretta Corey, Director Diane Mahony, Director Mary Beth Morgan, and Director Joyce Virga.

FND-1: Second Term Elected Director Nominees

A discussion regarding second term elected director nominees occurred.

Motion:

Director Mark Plaumann made a motion to approve Clint Bullock, Brian Butler, Cathy Engelman, and Chris Tomasso for a second term to the UCF Foundation Board of Directors with new term dates effective July 1, 2022. Director Jessica Blume seconded the motion and the motion was passed unanimously.

FND-2: First Term Elected Director Nominees

A discussion regarding first term elected director nominees occurred.

Motion:

Director Joyce Virga made a motion to approve Heather Pigman, Tandreia Bellamy, and Roger Zlotoff as first term elected directors to the UCF Foundation Board of Directors with new term dates effective July 1, 2022. Director Brian Butler seconded the motion and the motion was passed unanimously.

FND-3: Proposed FY23 UCF Foundation Budget

UCF Foundation's Associate Vice President and Chief Financial Officer, Glen Dawes presented the UCF Foundation FY23 Unrestricted and Real Estate budgets

Motion:

A motion was made by Director Mark Plaumann and seconded by Director Stuart Heaton to approve the FY23 Unrestricted and Real Estate budgets as presented and recommend approval to the UCF Board of Trustees. The motion passed unanimously.

VI. Foundation Board Fundamentals

DISC-2: New Industry Standards for Advancement and Why They Matter for Boards

Chair Daanen introduced David Bass, Jenny Cooke-Smith, and Brian Hastings from the Council for Advancement and Support of Education. A discussion on industry best practices occurred.

VII. Leadership Reports

DISC-3: UCF Alumni and Annual Giving Report

Alumni Board Chair Director Matt Assenmacher reported on FY22 Progress Toward Goals, UCF Day of Giving 2022, and Alumni Engagement and Annual Giving events including the Student Union Takeover, National Networking Knight, 8th Annual 30 Under 30 Awards Reception, and Freshman Welcome Event.

DISC-4: UCF Advancement Report

Interim Vice President for Advancement and Interim CEO, Karen Cochran presented the UCF Advancement Report which covered new initiatives and enhancements including Gravty, The UCF Challenge, FY22 Fundraising Progress, KPIs and FY22 Pipeline.

VIII. UCF Strategic Planning

DISC-5: UCF Strategic Planning

Dr. Ron Piccolo, Ph.D. Chair, Department of Management and Galloway Professor, Management presented on UCF's Strategic Plan and key data points related to achieving the status of a top metropolitan research university.

IX. Creating Access and Innovation Through Partnership

DISC-6 Creating Access and Innovation Through Partnership

Dr. Ryan Goodwin, Ph.D., Founding Director, Deshawn Chapman, Education Programs Manager, and Katherine Philip, Research Program Manager, presented on Education and Innovation in the Parramore District.

X. Highlights & Inspirational Stories

DISC-7: Spotlight a Knight

Chanika Charles, UCF Health Science Major and TRiO Prime Stem Scholar shared her background and story growing up in the Parramore District and attending UCF.

XI. Consent Agenda

GC-1: UCF Real Estate Foundation Amended and Restated Articles of Incorporation and Second Amendment and Restated Operation Agreement

GC-2: Knights Crossing Student Housing LLC Amended and Restated Articles of Incorporation and Operating Agreement

GC-3: Revocation of Naming Policy

GC-4: UCF Foundation Board Self-Assessment

DES-1: Amended Donor Engagement & Stewardship Committee Charter

Motion:

Director Butler made a motion to approve the consent agenda as presented. Director Harhi seconded the motion. The motion was unanimously approved.

XII. Information

Chair Daanen directed the Foundation Board to the information provided in the agenda packet.

XIII. Public Comment

No requests for public comments were present.

XIV. Closing Remarks and Announcements

No closing remarks or announcements were provided.

XV. Adjournment of Business Meeting

Chair Daanen adjourned the meeting at 2:01 p.m.

Approved by the UCF Foundation Board of Directors on **October 21, 2022**

Respectfully Submitted by:

A handwritten signature in black ink that reads "Dana Patton". The signature is written in a cursive, flowing style.

Dana Patton'93, *Secretary*

UCF Foundation Board of Directors