



Executive Committee Meeting Minutes  
UCF Foundation Board of Directors  
July 28, 2022 | 10:00 a.m. – 11:00 a.m.

**Members Present:**

Roslyn Burttram, Brian Butler, Carrie Daanen, Linh Dang, John Euliano, Michael Johnson, Dana Patton

**Members Absent:**

John Miklos, Mark Plaumann

Eva Tukdarian joined the meeting at 10:09 a.m.

**I. Welcome and Call to Order**

Chair Carrie Daanen called the Executive Committee meeting to order at 10:00 a.m. Roll call was performed and a quorum was confirmed.

**II. Conflict of Interest Disclosure**

No conflicts of interest were disclosed by members of the Executive Committee.

**III. Minutes from the July 6, 2022 Executive Committee Meeting**

The minutes from the July 6, 2022 Executive Committee Meeting were unanimously approved as written.

**IV. Reports**

**A. DISC-1: University Update**

Provost Johnson introduced President Cartwright, who announced the Senior Vice President of Advancement and Partnerships, Rodney Grabowski. His anticipated start date is September 6, 2022.

Provost Johnson shared his remarks on the University Update including accelerating student success and expanding engagement and services within the community.

**B. DISC-2: UCF Advancement Update**

Dr. Ron Piccolo shared his remarks on the UCF Advancement Update including an update on GG&A and FY23 goals.

**C. DISC-3: UCF Alumni and Annual Giving Report**

Chair Daanen welcomed Linh Dang as the new Alumni Board Chair. Linh has been on the board since 2017 and is the Chief Development Officer at Addition Financial.

**V. New Business**

**A. EC-1: Proposed Amendments to the UCFF Corporate Resolution**

Youndy Cook shared the Proposed Amendments to the UCFF Corporate Resolution.

**Motion:**

Chair Daanen called for a motion to approve the Proposed Amendments to the UCFF Corporate Resolution.

Motion moved by Director Tukdarian and motion seconded by Director Patton.

**B. DISC-4: Executive Committee Charter Review**

Lauren Ferguson shared the Executive Committee Charter which is reviewed annually. Recommendations were shared and Chair Daanen called a motion to approve the changes as proposed.

**Motion:**

Chair Daanen called a motion to approve the changes as proposed to the Executive Committee Charter.

Motion moved by Provost Johnson and motion seconded by Director Patton.

**VI. Information**

**A. INFO-1 Executive Committee Annual Plan**

Chair Daanen shared a reminder that the Executive Committee Annual Plan is available for members to review.

**VII. Closing Remarks and Announcements**

No further announcements were made by members of the Executive Committee.

**VIII. Adjournment**

Chair Daanen adjourned the meeting at 10:57 am

Minutes approved on December 15, 2022.



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Carrie Daanen, *Chair* Carrie Daanen  
UCF Foundation Board of Directors 04/26/2023 09:04 EDT

Minutes prepared by: Kelly Young, *Coordinator, Foundation Board Relations*