



Members Present:

Roslyn Burttram, Brian Butler, Carrie Daanen, Linh Dang, John Euilano, Caryl McAlpin, Dana Patton, Mark Plaumann, Eva Tukdarian

Members Absent: Provost Johnson

I. Welcome and Call to Order

Chair Carrie Daanen called the meeting to order at 9:00 a.m., stating that the meeting was covered under the Florida Sunshine Law and the public and press were invited to attend. Roll call was performed and quorum was confirmed.

II. Conflict of Interest Disclosure

No conflicts of interest were declared by committee members.

III. Minutes

Minutes from the February 16, 2023, Executive Committee meeting were unanimously approved as written.

IV. New Business

AC-1 UCF Foundation Tax Return

Glen Dawes '84, *Chief Financial Officer*, UCF Foundation provided an overview of the UCF Foundation's IRS Forms 990, 990-T, and Florida Department of Revenue form F-1120 and all related disclosure forms prepared by the independent accounting firm, CliftonLarsonAllen (CLA), in collaboration with the UCF Foundation accounting team for the fiscal year ending June 30, 2022.

Motion:

Mark Plaumann made a motion to approve the UCF Foundation Tax Return as presented. Brian Butler seconded the motion. The motion was passed unanimously.

V. Closing Remarks and Announcements

The next UCF Foundation Board Meeting will be held June 2, 2023, 9:00 a.m. – 2:00 p.m.

VI. Adjournment

Chair Daanen adjourned the meeting at 9:16 a.m.

Approved by Executive Committee on **August 8, 2023**.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to be 'CAD', with a long horizontal flourish extending to the right.

Carrie Daanen
09/27/2023 11:13 EDT

Carrie Daanen, *Chair*, Executive Committee

Prepared by: Debra Farish, *Executive Assistant*, UCF Advancement & Partnerships