



UNIVERSITY OF CENTRAL FLORIDA

**Foundation, Inc.**

**UCF Foundation Board**

**Donor Engagement & Stewardship Committee**

Dec 7, 2023, at 10:00 AM EDT to Oct 26, 2023, at 11:00 AM EDT

Hybrid Meeting

**Live Meeting Details:**

UCF College of Engineering & Computer Science

12760 Pegasus Drive, Orlando, FL 32816

**Meeting Details:**

<https://ucf.zoom.us/j/99422363758?pwd=VIFIMDUrSXRicHcycGk0b2kxQkltZDZ09>

**Conference Call Number:** 305-224-1968

**Meeting ID:** 994 2236 3758

**Passcode:** 285241

**Agenda**

**I. Agenda**

**II. Welcome and Call to Order**

**10:00 AM**

Presenter: Roslyn Burttram P'20 H'23, Chair, UCF Foundation Donor Engagement & Stewardship Committee

**III. Roll Call and Quorum Confirmation**

**10:01 AM**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**IV. Conflict of Interest Disclosure**

**10:02 AM**

Presenter: Chair Burttram

**V. Approval of Minutes from the October 27, 2023, Donor Engagement & Stewardship Committee Meeting**

**10:03 AM**

Presenter: Chair Burttram

**VI. Discussion**

**A. DISC-1: Committee Activation Plan Update**

**10:04 AM**

Presenter: Becky Fullmer, Associate Vice President for Advancement Operations, UCF Advancement & Partnerships

**B. DISC-2: Presidential Leadership Briefings Update**

**10:09 AM**

Presenters:

Becky Fullmer, Associate Vice President for Advancement Operations, UCF Advancement & Partnerships

Rachel Schaefer, Associate Vice President and Chief of Staff, UCF Advancement & Partnerships

**C. DISC-3: Facilitated Discussion with Association of Governing Boards (AGB)**

**10:15 AM**

Presenter: Lynnette Heard, Senior Consultant and Senior Fellow, AGB Consulting

**VII. Informational**

**10:57 AM**

**A. INFO-1: Donor Engagement & Stewardship Committee Roster**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**B. INFO-2: Donor Recognition Programs Overview**

Presenter: Becky Fullmer, Associate Vice President for Advancement Operations,  
UCF Advancement & Partnerships

**C. INFO-3: UCF Foundation Board Education & Engagement Program**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**VIII. New Business**

**10:58 AM**

Presenters: Chair Burttram

**IX. Adjournment**

**10:59 AM**

Presenters: Chair Burttram