



UNIVERSITY OF CENTRAL FLORIDA

**Foundation, Inc.**

**UCF Foundation Board**

**Donor Engagement & Stewardship Committee**

Feb 15, 2024, at 1:15 PM EDT to 2:15 PM EDT

Hybrid Meeting

**Live Meeting Details:**

UCF Downtown Campus

Dr. Phillips Academic Commons, Room 106A

528 West Livingston Street, Orlando, FL 32801

**Meeting Details:** <https://ucf.zoom.us/j/92233990292?pwd=MEtoUktybnRkK3RkWndjSnN6dWtMdz09>

**Conference Call Number:** 305-224-1968

**Meeting ID:** 922 3399 0292

**Passcode:** 495844

**Agenda**

**I. Agenda**

**II. Welcome and Call to Order**

**1:15 PM**

Presenter: Roslyn Burttram P'20 H'23, Chair, UCF Foundation Donor Engagement & Stewardship Committee

**III. Roll Call and Quorum Confirmation**

**1:16 PM**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**IV. Conflict of Interest Disclosure**

**1:17 PM**

Presenter: Chair Burttram

**V. Approval of Minutes from the December 7, 2023, Donor Engagement & Stewardship Committee Meeting**

**1:18 PM**

Presenter: Chair Burttram

**VI. Discussion**

**A. DISC-1: Progress of Key Summary Data: Fiscal Year 2023-2024 Donor Experience Annual Plan**

**1:19 PM**

Presenters: Becky Fullmer, Associate Vice President for Advancement Operations, UCF Advancement & Partnerships

Claire Burns, Assistant Vice President, Donor Experience, UCF Advancement & Partnerships

**B. DISC-2: Individual Engagement Plans Update**

**1:29 PM**

Presenters: Becky Fullmer, Associate Vice President for Advancement Operations, UCF Advancement & Partnerships

**C. DISC-3: Alumni Engagement Update**

**1:35 PM**

Presenter: Melissa Tomasso '94, Chair, UCF Alumni Board Philanthropy Committee

**D. DISC-4: Charter Expansion Ad Hoc Workgroup Update**

**1:40 PM**

Presenters: Marc McMurrin '01, Chair, Charter Expansion Ad Hoc Workgroup

**E. DISC-5: Scholarship Guidelines Discussion**

**1:45 PM**

Presenter: Becky Fullmer, Associate Vice President for Advancement Operations,  
UCF Advancement & Partnerships  
Richard Welsh, Senior Associate General Counsel, University of Central Florida

**F. DISC-6: Presidential Leadership Briefings Update**

**2:05 PM**

Presenters: Becky Fullmer, Associate Vice President for Advancement Operations,  
UCF Advancement & Partnerships  
Rachel Schaefer '18MNM, Associate Vice President and Chief of Staff, UCF Advancement & Partnerships

**VII. Informational**

**2:13 PM**

**A. INFO-1: Donor Engagement & Stewardship Committee Roster**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**B. INFO-2: Donor Recognition Programs Overview**

Presenter: Becky Fullmer, Associate Vice President for Advancement Operations,  
UCF Advancement & Partnerships

**C. INFO-3: UCF Foundation Board Education & Engagement Program**

Presenter: Janelle Hom '10MA, Director, Foundation Board Relations, UCF Advancement & Partnerships

**VIII. New Business**

**2:14 PM**

Presenters: Chair Burttram

**IX. Adjournment**

**2:15 PM**

Presenters: Chair Burttram