



UCF Foundation Board
Governance Committee Meeting
May 19, 2023 | 1:30 p.m. – 3:00 p.m.
Virtual Meeting

Members Present:

John Euliano, *Committee Chair*, Brian Butler, *Committee Vice Chair*, Roslyn Burttram, Carrie Daanen, James Harhi, Gideon Lewis, Chris Marlin, Kevin Miller, Dana Patton, Heather Pigman, Kevin Wydra

Members Absent:

Micky Grindstaff, Mike Manglardi

I. Welcome and Call to Order

John Euliano, *Committee Chair*, called the meeting to order at 1:32 p.m., stating that the meeting was covered under the Florida Sunshine Law and the public and press were invited to attend. Roll call was performed and quorum was confirmed.

II. Conflict of Interest Disclosure

No conflicts of interest were declared by committee members.

III. Minutes

Minutes from the March 9, 2023, Governance Committee meeting were unanimously approved as written.

IV. Reports

Janelle Hom '10MA, *Director, Foundation Board Relations*, presented the following three items:

A. DISC-1 FY23 Board Participation Snapshot

An updated Board participation report reflecting the latest statistics of meeting attendance, philanthropic investments, and recruitment referrals for fiscal year 2022-2023.

B. DISC-2 Mentee Mentor Interaction Updates

An update on the participation of the Foundation Board Mentorship program to ensure mentor/mentee relationships achieve the goals set forth for the mentorship program.

C. DISC-3 Board Referrals Update

The Governance Committee raised questions about referrals regarding engagement and gift officer assignments. Since that discussion, a board referral tracking matrix was developed to track and better organize the process of engagement planning and cultivation of potential Foundation Board members.

V. New Business

A. **GC-1 FY24 Second Term Elected Directors Recommendations**

Discussion occurred to recommend a second term for Elected Director candidates Jessica Blume, Roslyn Burttram, Dana Patton, Mark Plaumann, and Kevin Wydra.

Motion:

A motion was made by Chris Marlin and seconded by Brian Butler. The motion passed unanimously.

B. **GC-2 FY24 First Term Elected Directors Recommendations**

The Board Composition Subcommittee recommended Robert Kantor '97 '04MS '09MBA, Laurette Koellner '77, and John Mahoney '96, as first term elected directors with terms commencing July 1, 2023.

Motion:

A motion was made by Roslyn Burttram and seconded by Kevin Miller. The motion was unanimously approved.

C. **GC-3 Slate of FY24 Board Officer Recommendations**

The Governance Committee received recommendations from the Board Composition Subcommittee to approve the following slate for Board Officers with terms commencing July 1, 2023:

- Board Chair: Brian Butler
- Vice Chairs: Roslyn Burttram and Stuart Heaton
- Treasurer: Eva Tukdarian
- Secretary: Dana Patton

Motion:

A motion was made by Kevin Miller and seconded by Kevin Wydra. The motion was unanimously approved.

D. **GC-4 FY23 UCF Foundation Board Self-Assessment**

The Governance Committee reviewed the draft of the FY23 UCF Foundation Board Self-Assessment.

Motion:

A motion was made by Brian Butler and seconded by Dana Patton. The motion passed unanimously.

VI. Closing Remarks and Announcements

No remarks were given.

VII. Adjournment

Chair Euliano adjourned the meeting at 2:07 p.m.

Approved by the Governance Committee on **October 26, 2023**.

Respectfully Submitted by:

Carrie Daanen

A handwritten signature in black ink, appearing to be 'Carrie Daanen', written in a cursive style.

Carrie Daanen
02/15/2024 00:04 EST

John Euliano H'18, *Chair*, Governance Committee

Minutes prepared by: Debra Farish, *Executive Assistant, UCF Advancement & Partnerships*